



## **Attorney Advisor, National Center on Protection Orders and Full Faith & Credit (NCPOFFC)**

The Battered Women's Justice Project (BWJP) is a collective of national policy and practice centers at the intersection of gender-based violence and legal systems. With U.S. Department of Justice Office on Violence Against Women (OVW) funding, BWJP operates the National Resource Center on Domestic Violence and Firearms to promote policies and practices that effectively implement DV-related restrictions on access to firearms.

### **About NCPOFFC:**

The National Center on Protection Orders and Full Faith & Credit helps to identify and resolve the systemic problems that exist around issuance, service, and enforcement of protection orders. The complexities of inter-jurisdictional policies should never result in harm for survivors, and we're committed to working with all possible allied professionals to make that happen.

**Who We Serve:** We're here to provide training and technical assistance to attorneys, advocates, court administrators, court personnel, judges, law enforcement officers, prosecutors, survivors, and anyone else who works with protection orders.

**Services:** There is no one-size-fits-all recommendation, so our team specializes in providing technical assistance, consultations, and training that's tailored to each unique situation. Technical Assistance: Our National Center exists to provide general support with information, referrals, resources, site visits, case reviews, and whatever else is needed.

**Consultations:** We're ready to problem solve on any related topic, especially on those that involve multi-disciplinary or multi-agency initiatives.

**Customized Training:** Our team employs highly interactive techniques, all grounded in adult learning principles. Session topics can encompass anything related to protection orders, and we can help you choose the topic that's right for your organization. Trainings can be conducted on-site, remotely, or through our learning management system, the [National GBV Learning Community](#).

### **Position Overview:**



NCPOFFC seeks to fill a grant-funded Attorney Advisor position. Reporting to the Director of the National Center on Protection Orders and Full Faith & Credit (NCPOFFC), the Attorney Advisor will provide leadership, support, and resources on the prevention of gender-based violence through advocacy, training, technical assistance, public awareness, and research.

**Key Job Responsibilities:**

- Act as a consultant designing substantive content of events and developing model documents.
- Develop and conduct training on issues related to protection order issuance and enforcement, the Violence Against Women Act, federal and state firearm laws, and the federal domestic violence and stalking crimes at the local, state, and national level.
- Develop and maintain partnerships with senior leaders at other organizations to partner on projects, substantive legal work, and grant proposals. May include contacts with government entities including funders, and with media.
- Research and interpret laws, regulations, and policies relevant to the organization's operations including VAWA, family violence, federal and state firearm laws, protection order issuance and enforcement, and the federal domestic violence and stalking crimes. Provide analysis and review of policies and legislation.
- Participate in the development, review, and editing technical assistance materials, articles, guides, resources, and publications.
- Provide consultation and technical assistance.
- Participate in the development of new and continuing grant applications for NCPOFFC.
- Monitor legal and public policy developments around the country that impact civil/criminal justice responses to victim/survivors and their families.
- Research and write articles on innovative practices and emerging public policy issues in the field of legal responses to domestic violence.



- Maintain accurate records for reporting to funder about training and technical assistance activities.
- Provide substantive administrative support to the Center. Compile data for drafting and submitting funder reports. Work within budgets.
- Attend staff meetings and trainings, as required.

**Skills and Qualifications:**

- A law degree from an ABA-accredited law school. Licensed to practice law in any US jurisdiction.
- 4+ years of experience in family law litigation and/or criminal prosecution experience developing accessible curricula that facilitate adult learning.
- Experience enriching and working collaboratively with individuals from differing backgrounds.
- Knowledge of the range of legal and social issues involving gender-based violence.
- Strong communication skills with both legal and non-legal audiences.
- Ability to exercise independent judgment and handle sensitive, confidential information.
- Strong legal research, analytical, and writing skills.
- Ability to travel up to 20% of the time.
- Demonstrated ability to work independently and as a team in a remote environment.
- Deep commitment to ending gender-based violence and an understanding of how interpersonal and institutional power, privilege, and oppression affect the lives of domestic and sexual violence survivors.

**Preferred Experience:**

- Experience working with survivors of sexual assault, stalking, and/or human trafficking



- Experience working with survivors in rural areas
- Experience training at the state, local and national level
- Experience working with victims from traditionally excluded, underrepresented, and/or underserved communities; in particular, victims who are BIPOC and/or LGBTQI+ and living at multiple identity intersections. Demonstrated commitment to supporting race equity and cultural humility in prior professional experiences.

**Position:** Full-time exempt

**Location:** Remote position

**Salary:** \$85,000 - \$95,000 annually based on experience.

**Benefits:** Employer-paid individual health, dental, vision, group life, ST/LT disability insurance, and accident insurance, in addition to a competitive paid time off package and 5% 401k contribution.

**Application:** We are accepting applications for this position on a rolling basis. However, to ensure that your application is considered, please submit your resume, cover letter, and writing sample by, to [hr@bwjp.org](mailto:hr@bwjp.org), or Battered Women's Justice Project, 540 Fairview Ave N, Suite 208, St. Paul, MN 55104.